MILLERSBURG BOROUGH DAUPHIN COUNTY, PENNSYLVANIA

RESOLUTION NO. 17-22

A RESOLUTION ESTABLISHING FEES FOR THE FILING OF APPLICATIONS, PERMITS AND LICENSES FOR THE BOROUGH

WHEREAS, the Borough Council has adopted a codification, consolidation and revision of the ordinances of the Borough; and

WHEREAS, it is the desire of the Borough Council to eliminate all filing fees, permit fees, and license fees from the Code of Ordinances and enact them instead by resolution.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Millersburg that all fees for the 2018 calendar year are hereby fixed as follows:

<u>SUBJECT</u> <u>FEES</u>

BOROUGH LABOR

The following sums shall be charged to those owners whose properties are benefited by labor, equipment and materials expended by Borough employees under the direction of the Borough Council or Borough Manager. These rates further apply to Borough labor is to be charged to a third party or credited as in-kind service, unless superseded by another law or rule:

Labor (per man hour) \$30.00

Ten percent (10%) of labor costs will be added for miscellaneous use of hand tools. Fifty percent (50%) of labor costs will be added if the labor is "overtime."

Equipment (per hour, operator costs not included)

Dump truck	\$30.00
Passenger vehicles	\$20.00
Backhoe	\$50.00
Tractor	\$30.00
Riding mower	\$17.50
Push mower	\$12.50
Concrete saw	\$12.50
Tar Buggy	\$15.00
Wood Chipper	\$15.00
Line Painter	\$15.00

There will be no equipment use without a Borough operator.

BOROUGH LABOR (CONTINUED)

Acquiring material or disposing of materials

Cost to the Borough plus 25%

Cutting and removal of vegetation \$100 or actual cost (greater amount)
Removal and disposal of debris \$200 or actual cost (greater amount)

DEVELOPMENT PERMITS (Borough Ordinance Nos. 1-12, 4-14 and 2-16)*

Floodplain development \$150 Stormwater management \$100

Zoning permit review and initial compliance inspection \$150 per plan review Additional compliance inspection \$95 per inspection

Additional engineering and UCC permit fees may apply.

- Floodplain and stormwater management permit fees are in addition to other zoning fees.
- No permit shall be issued without full payment of all fees.
- Any increase in fees charged by any third party organization currently under contract with Millersburg Borough shall automatically cause the fees referenced herein to increase by the percentage rate.

ENGINEER

Cost to the Borough plus 10%

FALSE ALARM SERVICE FEE (Borough Ordinance No. 5-11)

First two alarms in a calendar year:

Third and fourth alarms in a calendar year:

\$100

Fifth and sixth alarms in a calendar year:

\$200

Seventh and eighth alarms in a calendar year:

\$500

Ninth alarm and above in calendar year:

\$1,000

MEETING ROOMS

Fees apply to non-community service organizations and non-governmental agencies.

Council Chambers \$30.00 per hour Basement Meeting Room \$30.00 per hour

NOTARY SERVICE (Council action 12-26-2012) \$5.00 per notarization

Fee waived for Borough residents

PARK USER FEE

Wedding \$60.00 per day

All other uses: Council to determine fee

Prior to approval

(See Borough Resolution No. 16-06 for other requirements)

PARKING METER PERMIT (§15-409 and §15-513)

3 Month	\$60.00
6 Month	\$115.00
9 Month	\$170.00
12 Month	\$205.00

Parking meter bag \$5.00 per meter per day

PAVILLION RENTAL

MYO #1 & #2	\$55.00 per day
Seal #1	\$55.00 per day
Seal #4	\$60.00 per day
Gazebo	\$55.00 per day

PERMIT FOR MYO PARK COMPOST RECYCLING (§20-202)

Residential \$30 per calendar year School Commercial \$30 per calendar year

Business and Institutional \$15 per pickup truck load up to \(^3\)4

ton

\$30 per single axle light dump truck load or similar sized vehicle or trailer

PHOTO COPYING/DATA DUPLICATION

Postage Face Value, if applicable Copying Fee \$.25/one-sided page CD-R/DVD copies \$2.00

PROPERTY MAINTENANCE (Borough Ordinance No. 1-17)

- 1. First Inspection, Notice of Violation, and Compliance Inspection No Charge
- 2. Second Notice of Violation or Second Compliance Inspection when conducted by third party contracted Code Official \$95/hour; 1 hour minimum, including required documentation
- 3. Third and all subsequent Notices of Violation or Compliance Inspections when conducted by third party contracted Code Official \$95/hour; 1 hour minimum, including required documentation
- 4. <u>Unauthorized</u> removal of a "Condemned" placard \$500
- 5. Remediation work by Borough forces per the Borough's current Fee Schedule
- 6. Remediation work by third party contractor cost to the Borough plus 10%
- 7. Legal expenses and Court costs If non-compliance requires investment by Borough legal counsel cost to Borough
- 8. Board of Appeals hearing (due at time of application) \$375. All fees (including Notice of Violation fees) waived and returned if Board overturns ruling of Code Official
- 9. Attorney's fees per the "Solicitor" rate listed below.

RESERVED PARKING SPACE (Business)

(Borough Ordinance No. 3-12) \$200.00 per year

RESERVED PARKING (Non-metered streets)

(Borough Resolution No. 14-03) \$5.00 per week

RETURNED CHECK FEE (Council Action 1-9-13) \$50.00

This fee shall automatically change to the maximum allowed by law in the event that the maximum allowable fee is adjusted by the Pa. General Assembly. Notice of returned check fees shall be prominently posted in the Borough Building.

SEWER PERMIT (§18-302) \$25.00

SHADE TREE REMOVAL PERMIT (§1-133)* \$25.00

STREET CLOSURE PERMIT \$25.00

(Borough Resolution No. 14-03)

(User agreement and proof of insurance required unless waived by Council)

SOLICITOR (§1-901) Cost to the Borough plus 10%

STORAGE \$35.00 per day

STREET EXCAVATION PERMIT FEE (§21-304)* \$30.00

Fee waived for work performed for or on behalf of Millersburg Borough and Millersburg Area Authority. If engineer review is required for permit review or compliance inspection, appropriate Engineering fees apply.

TRANSIENT RETAIL BUSINESS LICENSE FEE (§13-102)

Three Months \$50.00

Sponsored Special events \$10.00 per vendor (upon Sponsor's approval)

WASTE DUMPSTER PLACEMENT PERMIT*

(Borough Ordinance No. 1-07, amended by No. 1-09)

\$25.00 for non-metered streets

\$25.00 + \$5.00 per day per metered space

\$25.00 for second permit

ZONING HEARING BOARD

\$250

(Borough Ordinance No. 2-16)

This fee will be held in escrow and used to pay all fees that are recoverable per the Pennsylvania Municipalities Planning Code. Any funds remaining at the end of the hearing process shall be returned to the applicant along with a breakdown of all costs incurred by Millersburg Borough. In the event that the escrow is exhausted prior to the end of the process, the applicant shall deposit an additional \$250 before any further hearings are scheduled.

*All fees marked with an asterisk will be doubled if the activity commences prior to approval and payment of fee.

<u>Note:</u> Payment of fees is expected at the time of service. In the event that an invoice must be submitted, payment is due within 30 days of the date of delivery. If an invoice is not paid, an interest rate of 1.5 percent per month shall be applied, unless waived by an action of Council. A statement detailing the interest rate on unpaid invoices shall be included in all contracts, agreements and invoices. The Borough of Millersburg reserves all rights and recourses under law to recover payments due, including fees, fines, legal costs, and attorney's fees.

RESOLVED this 12th day of <u>lecember</u>, <u>2017</u>.

BOROUGH OF MILLERSBURG

President of Council

ATTEST:

Hor Bownan Gackson
Borough Secretary